



J. Collin Sims
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22nd Judicial District
Washington – St. Tammany Parishes

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Public Records Fee Schedule ¹

The Office of the District Attorney for the 22nd Judicial District identifies the following fee schedule to comply with changes to La. R.S. 44:32(C)(1)(a) under Act 247 of the 2023 Regular Session of the State Legislature:

- One Dollar (\$1.00) per printed page/photo
- Twenty Cents (\$0.20) for each page/photo digitally scanned as a PDF file
- Fifteen Dollars (\$15.00) per CD
- Twenty-Five Dollars (\$25.00) per DVD
- Twenty-Five Dollars (\$25.00) for flash drives up to 20GB of data, and cost of acquisition for larger capacity flash drives as may be necessary ²
- Ten Dollars (\$10.00) per file bucket retrieved from off-site storage ³
- Estimated First-Class Postage ⁴

The Office of the District Attorney for the 22nd Judicial District reserves the right to amend this fee schedule as may be necessary to reflect reasonable changes to the costs incurred by this office.

¹ Implemented August 25, 2023.

² Please note that no external drives may be connected to DA or Parish equipment unless it is acquired by this office as it may otherwise constitute a security risk.

³ This charge will only apply if a requested file is located off-site. The fee is reflective of the actual cost this office is charged to have the material retrieved.

⁴ Flash drives and disc-based media will have substantially less cost to mail than paper and will be assessed at time of our cost estimate letter.