

CERTIFICATION FORM

Compliance with the Equal Employment Opportunity Plan (Equal Employment Opportunity Program) Requirements

Recipient's Name:	22nd Judicial District Attorney's Office		
Address:	701 N. Columbia Street, Covington, LA, 70433		
Recipient Type:	Subrecipient	Law Enforcement Agency:	No
DUNS Number:	FAKEK2BY6TX3	Vendor Number (only if direct recipient):	
Name of Contact Person:	Rebecca Talley	Title of Contact Person:	Administrative Assistant
Telephone Number:	(985)-809-8381	E-Mail Address:	rtalley@22da.com
Subrecipients:	No		

Acknowledgement of EEOP Data Collection, Maintenance and Submission Requirements

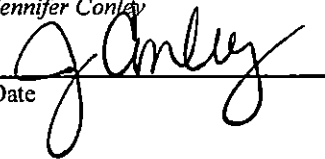
I, **Jennifer Conley** (*authorized official*), acknowledge that **22nd Judicial District Attorney's Office** (*recipient organization*) has an obligation to develop and submit an EEOP Utilization Report to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice (OCR) for **2023** (*fiscal year*). I understand the regulatory obligations under 28 C.F.R. Section 42.301-.308 to collect and maintain extensive employment data by race, national origin, and sex, even though our organization may not use all of this data in completing the EEOP Utilization Report.

By accepting financial assistance subject to the civil rights provisions of the Safe Streets Act, **22nd Judicial District Attorney's Office** (*organization*) is on notice that at some future date, during the active award period, the OCR may request any of the employment data noted in the EEOP regulations. I understand that in the context of an administrative investigation of an employment discrimination complaint, failure to produce employment data required for a comprehensive EEOP may allow the OCR to draw an adverse inference based on the data's absence.

Jennifer Conley, Executive Admin Officer

11/6/2023

Jennifer Conley



Print or Type Name and Title

Signature

Date

EEO Utilization Report

Organization Information

Name: LA 22nd Judicial District

City: Covington

State: LA

Zip: 70433

Type: County/Municipal Court

Section 1: EEO Policy Statement

Policy Statement:

The District Attorney is an equal opportunity employer. The District Attorney values a diverse workforce that is representative of the community he serves. All employment decisions occur without discrimination on the basis of race, color, national origin, gender, religion, age, disabling condition, sexual orientation, or veteran status. Employees should contact the District Attorney or the Chief Administrative Assistant District Attorney if they believe they have been subjected to employment discrimination or have been retaliated against because of an allegation of discrimination.

Section 5: Narrative Interpretation of Data

For the Administrative support underutilization is due to males are not applying for these positions.

In our professional services category many females are not applying and do not have the education for the position.

Section 6: Objectives and Steps

1. Recruiting efforts to seek out women in the professional field and go to universities to seek out

- a. Speak to the recruiters of the universities and see if they can direct female professionals to our website to apply for Attorney positions

Section 7: Dissemination Strategy: Internal

This information is on our website and on our internal payroll systems community section

Section 7: Dissemination Strategy: External

This will be placed on our website

Utilization Analysis Chart
Relevant Labor Market: St. Tammany Parish
, Louisiana

Job Categories	Male							Female						
	White	Hispanic or Latino	Black or African American	American Indian or Alaska Native	Asian	Native Hawaiian or Other Pacific Islander	Two or More Races/Other	White	Hispanic or Latino	Black or African American	American Indian or Alaska Native	Asian	Native Hawaiian or Other Pacific Islander	Two or More Races/Other
Officials/Administrators														
Workforce #/%	1/100%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%
CLS #/%	5,865/51%	310/3%	285/2%	15/0%	55/0%	0/0%	40/0%	3,910/34%	155/1%	645/6%	80/1%	85/1%	0/0%	20/0%
Utilization #/%	49%	-3%	-2%	-0%	-0%	0%	-0%	-34%	-1%	-6%	-1%	-1%	0%	-0%
Professionals														
Workforce #/%	19/53%	0/0%	1/3%	0/0%	0/0%	0/0%	0/0%	14/39%	1/3%	1/3%	0/0%	0/0%	0/0%	0/0%
CLS #/%	6,290/32%	415/2%	295/1%	0/0%	180/1%	0/0%	95/0%	10,870/55%	280/1%	965/5%	20/0%	210/1%	0/0%	150/1%
Utilization #/%	21%	-2%	1%	0%	-1%	0%	-0%	-16%	1%	-2%	-0%	-1%	0%	-1%
Technicians														
Workforce #/%	1/25%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	3/75%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%
CLS #/%	2,315/34%	145/2%	520/8%	4/0%	40/1%	0/0%	45/1%	3,120/45%	70/1%	525/8%	15/0%	20/0%	0/0%	45/1%
Utilization #/%	-9%	-2%	-8%	-0%	-1%	0%	-1%	30%	-1%	-8%	-0%	-0%	0%	-1%
Protective Services: Sworn														
Workforce #/%	0/NaN	0/NaN	0/NaN	0/NaN	0/NaN	0/NaN	0/NaN	0/NaN	0/NaN	0/NaN	0/NaN	0/NaN	0/NaN	0/NaN
CLS #/%	1,260/67%	25/1%	285/15%	0/0%	0/0%	0/0%	40/2%	210/11%	4/0%	60/3%	0/0%	0/0%	0/0%	0/0%
Utilization #/%	NaN	NaN	NaN	NaN	NaN	NaN	NaN	NaN	NaN	NaN	NaN	NaN	NaN	NaN
Protective Services: Non-sworn														
Workforce #/%	0/NaN	0/NaN	0/NaN	0/NaN	0/NaN	0/NaN	0/NaN	0/NaN	0/NaN	0/NaN	0/NaN	0/NaN	0/NaN	0/NaN
Civilian Labor Force #/%	75/58%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%	55/42%	0/0%	0/0%	0/0%	0/0%	0/0%	0/0%
Utilization #/%	NaN	NaN	NaN	NaN	NaN	NaN	NaN	NaN	NaN	NaN	NaN	NaN	NaN	NaN
Administrative Support														
Workforce #/%	5/8%	0/0%	1/2%	0/0%	0/0%	0/0%	0/0%	45/76%	1/2%	7/12%	0/0%	0/0%	0/0%	0/0%
CLS #/%	6,710/27%	380/2%	695/3%	45/0%	85/0%	10/0%	55/0%	13,470/53%	795/3%	2,400/10%	55/0%	145/1%	0/0%	385/2%

Job Categories	Male							Female						
	White	Hispanic or Latino	Black or African American	American Indian or Alaska Native	Asian	Native Hawaiian or Other Pacific Islander	Two or More Races/Other	White	Hispanic or Latino	Black or African American	American Indian or Alaska Native	Asian	Native Hawaiian or Other Pacific Islander	Two or More Races/Other
Utilization #/%	-18%	-2%	-1%	-0%	-0%	-0%	-0%	23%	-1%	2%	-0%	-1%	0%	-2%
Skilled Craft														
Workforce #/%	0/NaN	0/NaN	0/NaN	0/NaN	0/NaN	0/NaN	0/NaN	0/NaN	0/NaN	0/NaN	0/NaN	0/NaN	0/NaN	0/NaN
CLS #/%	5,910/70%	1,025/12%	715/9%	90/1%	60/1%	0/0%	120/1%	305/4%	0/0%	170/2%	0/0%	0/0%	0/0%	10/0%
Utilization #/%	NaN	NaN	NaN	NaN	NaN	NaN	NaN	NaN	NaN	NaN	NaN	NaN	NaN	NaN
Service/Maintenance														
Workforce #/%	12/57%	0/0%	1/5%	0/0%	0/0%	1/5%	1/5%	5/24%	0/0%	0/0%	0/0%	0/0%	0/0%	1/5%
CLS #/%	8,310/36%	905/4%	2,285/10%	100/0%	330/1%	0/0%	150/1%	7,480/32%	490/2%	2,635/11%	90/0%	475/2%	0/0%	125/1%
Utilization #/%	22%	-4%	-5%	-0%	-1%	5%	4%	-8%	-2%	-11%	-0%	-2%	0%	4%

Significant Underutilization Chart

Job Categories	Male							Female						
	White	Hispanic or Latino	Black or African American	American Indian or Alaska Native	Asian	Native Hawaiian or Other Pacific Islander	Two or More Races/Other	White	Hispanic or Latino	Black or African American	American Indian or Alaska Native	Asian	Native Hawaiian or Other Pacific Islander	Two or More Races/Other
Professionals								✓						
Administrative Support	✓													

I understand the regulatory obligation under 28 C.F.R. ~ 42.301-.308 to collect and maintain extensive employment data by race, national origin, and sex, even though our organization may not use all of this data in completing the EEO Utilization Report.

I have reviewed the foregoing EEO Utilization Report and certify the accuracy of the reported workforce data and our organization's employment policies.

[signature]

[title]

[date]